



## COURT OF APPEAL OF QUEBEC

Date: July 14, 2016

### **PRACTICE DIRECTION G-4** **Notice to cease representing a party** **(art. 194, para.1 C.C.P.)**

A lawyer who ceases representing a party under article 194, para.1 C.C.P. (before the date of hearing has been set) must not only notify the Office of the Court of Appeal, but also provide the clerk of appeals with the proofs of notification to his client and to the other parties. The clerk will accept the notice to cease representing a party only when all the documents are filed and delays will be suspended from that day. Documents may be notified to the Office of the Court by e-mail or by fax in the district where the file has been opened:

- Court Office of Quebec
  - Fax: 418-646-6961 or [courdappelqc@judex.qc.ca](mailto:courdappelqc@judex.qc.ca)
- Court Office of Montreal
  - Fax: 514-864-7270 or [courdappelmtl@judex.qc.ca](mailto:courdappelmtl@judex.qc.ca)

**Mtre PATRICIA NAULT**  
**Clerk of Appeals (Quebec Appeal Division)**

**Mtre BERTRAND GERVAIS**  
**Clerk of Appeals (Montreal Appeal Division)**