

COURT OF APPEAL OF QUEBEC

Date: October 3, 2022

CLERK'S PRACTICE DIRECTION NO. 2

TRANSMISSION TO THE COURT OFFICE BY TECHNOLOGICAL MEANS OF CERTAIN APPLICATIONS MADE WITH CONSENT IN CIVIL MATTERS (art. 378 *C.C.P.*)

Please note that the applications listed below may be transmitted to the Court office by fax or email <u>if the other parties consent to the application or are not contesting it</u>:

- Applications for a substitution of lawyer;
- Applications for the consolidation or separation of appeals;
- Applications for the extension of the time limit for filing a brief or memorandum;
- Applications for the authorization to file a supplementary statement.

These applications, made in writing and notified to the other parties (art. 378 para. 3 *C.C.P.*), must indicate, among other things, the position of the parties regarding the application in question and/or be accompanied by evidence of that position. They must be transmitted to the Court office by email or by fax, to the seat of the Court where the file was opened:

- Quebec City seat
 - > Fax: 418-646-6961
 - Email: <u>courdappelqc@judex.qc.ca</u>
- Montreal seat
 - Fax: 514-864-7270
 - Email: <u>courdappelmtl@judex.qc.ca</u>

In all cases, the judge or clerk may summon the parties to a hearing if the judge or clerk considers it necessary. In addition, the clerk may refer the application to a

judge or the judge may refer it to a panel of the Court, if they consider that the interests of justice so require (art. 378 para. 3 *C.C.P.*).

FRÉDÉRIQUE LAPOINTE, lawyer Clerk of Appeals, Quebec City seat

BERTRAND GERVAIS, lawyer Clerk of Appeals, Montreal seat