



## COURT OF APPEAL OF QUEBEC

Date: October 3, 2022

### **CLERK'S PRACTICE DIRECTION NO. 1**

#### **NOTICE TO CEASE REPRESENTING IN A CIVIL MATTER (art. 194 para. 1 C.C.P.)**

A lawyer who ceases representing a party under art. 194 para.1 C.C.P. (before a hearing date has been set) must not only notify the office of the Court of Appeal, but also provide the clerk with the proofs of notification to his client and to the other parties. The clerk will accept the notice to cease representing a party only when all the documents have been filed, and time limits will be suspended only as of that day. Documents may be notified to the Court office by email or by fax, to the seat of the Court where the file was opened:

- Quebec City seat
  - Fax: 418-646-6961
  - Email: [courdappelqc@judex.qc.ca](mailto:courdappelqc@judex.qc.ca)
  
- Montreal seat
  - Fax: 514-864-7270
  - Email: [courdappelmtl@judex.qc.ca](mailto:courdappelmtl@judex.qc.ca)

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